NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES

7:00 PM MAY 7, 2013 OF THE HIGH SCHOOL

PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Kari Durham Kelly

Ferrente, Danny Snyder, Gary Sproul

Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and

approximately 18 guests.

ABSENT/EXCUSED Phil Wagner

CALL TO ORDER Kari Durham President called the meeting to order at 7:00 PM and led

the Pledge of Allegiance,

1. APPROVAL OF AGENDA Robert Cahoon moved and Danny Snyder seconded the following

> motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted

ves.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the

agenda of May 7, 2013.

2. PUBLIC PARTICIPATION & PRESENTATION OF 2013-2014 PROPOSED BUDGET

No one spoke to the board.

Kari Durham welcomed everyone to the meeting and turned the meeting over to John Walker.

Mr. Walker talked about the process of developing a budget focusing on the educational program. The board set the financial parameters for budget development in early December. Then teachers, building administrators, program administrators, the business administrator, and the board of education budget committee collaborated to identify and examine each category to ensure that the materials, resources and programs needed to help students succeed were adequately addressed.

Mr. Walker asked Robert Magin, Business Administrator to present the revenue and expenditure side of the budget.

Mr. Magin discussed the various categories of expenditures, pointing out that the district is able to spend almost 2% more for educational programs next year. This is due to the fact that the NYS Legislature increased aid to the district by \$280,000 this year. Additionally, the district will rely on reserve funds of \$471,668. He pointed out that the district cannot rely on using reserve funds to balance the budget each year. This results in a zero percent tax levy increase for the 2013-2014 school year.

He provided the chart of projected tax levy rates for next school year. This presentation has been made part of the meeting minutes.

Judi Buckalew commented that budget development at the board committee level would have resulted in a small tax levy increase. The increase to state aid gave the board the ability to proudly present a budget at the same tax levy as last year.

John Boogaard commented that it was appropriate that the superintendent send letters of thanks to local state legislators to thank them for supporting an increase in state funding to schools.

Gloria Crane asked about the use of reserve funds, given the recent news coverage of alleged overfunding by the County government and other school districts. Mr. Magin replied that at current funding levels, the district could use reserve funds to help balance the budget for 7-10 years before reserves were depleted.

Kari Durham commented that the board is apprised on a yearly basis of the balance of reserve funds. The board understands how the reserves are funded and how they can be used. She also commented that some reserve funds cannot be used unless the expenditure is authorized by voters.

Chelsea Galuski asked how an increase in minimum wage would affect the budget. Bob Magin responded that while it will affect a small number of employees and contingency funds will be used to pay the extra expenditures.

As there were no more questions from participants, board member introduced themselves and declared which board committees they presently served on.

Judi Buckalew spoke of how she decided to run for the empty board seat. She explained that last year voters agreed to reduce the size of the board from 9 seats to 7 seats. Her seat expires on 6/30/13. A resignation allows her to run for the open seat and would give her the opportunity to continue to help foster academic excellence in the district. She would have to resign from her seat 5 weeks early should she be elected.

4a. TECHNOLOGY UPDATE

Kaaren Thompson spoke of her efforts to continually upgrade software, equipment and infrastructure to support the educational mission of the district. The goals are to ensure equitable electronic access for all students to meet common core learning standards and increase collaboration for teachers. All students will be mandated to take a PARCC assessment [Partnership for Assessment of Readiness for College and Careers] online in the 2014-15 school year. The district must be ready to support this electronic undertaking.

Next steps include identifying processes for adoption of new software, eBooks, and digital experiences. She will be working closely with curriculum council to ensure that technology recommendations are aligned with instructional standards and to support ongoing professional development for teachers.

A new family link will be implemented shortly to replace the PASS system, which is a tool designed for parents to view student grades and academic progress.

4b. BUILDINGS & GROUNDS

John Walker states that Mr. Wagner the committee continues to meet and that they will have rationale and recommendations for board consideration at the May $28^{\rm th}$ meeting.

4c. BOARD OF ED EVALUATION

Kari Durham stated that she has been in contact with the superintendent of the Binghamton school district, who shared a great tool for board self-evaluation. Additionally, evaluation of the superintendent is due. She distributed both documents to board members and asked that they be completed and returned to her or to Phil Wagner. They will meet and summarize for further discussion.

4d. STUDENT BOARD MEMBER REPORT

Ben Gerstner added to the technology discussion by saying that ACT exams, which are administered in this district, will also go to an inline format. He also reported that AP final exams are being administered in the High School this week. Junior and senior students were witness to a DWI crash scenario at the Red Creek High School. Hopefully students will reflect on what they saw and it will help them make better choices.

AUDIT COMMITTEE

Judi Buckalew reported on the last audit committee meeting with the Internal Auditor, Jan McDorman.

4f. OTHER GOOD NEWS

Danny Snyder reported that he had finished the required training for new board members. It is rewarding to know that North Rose - Wolcott staff is knowledgeable and involved in presenting information at this training.

Ben Gerstner remarked on the new walking path to the tennis courts and how nice it looks. John Walker responded that it was designed by and constructed by the buildings and grounds department by recycling materials already available. He gave kudos and praise to Mike Steve and all the staff involved in constructing the path.

Stars of Tomorrow competition is underway. Winners from the musical are Conner Burry, Noah Barnes and Laura McDorman. There is a link on the district website to vote for our students.

5a. CURRICULUM AND INSTRUCTION UPDATE

Cinda Lisanto reported on the recent Curriculum Council meeting. Plans are being finalized for summer staff development for administrators, coteaching model, and ELA and Math to review curriculum mapping. Katy Lumb did a presentation to parents at PTSO on common core learning standards. There are links on the district website accessible through the curriculum and instruction tab that will help parents become familiar with common core learning standards. Additionally, articles have been published in the district newsletter explaining the new mandates.

5b. BUSINESS ADMINISTRATOR UPDATE

Mr. Magin reported that he is involved in working on budget, negotiations and the buildings and grounds committee. The external auditors completed preliminary audit work in the district.

Unofficial and Unapproved

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5c. SUPERINTENDENT'S UPDATE

John Walker gave praise to Cinda Lisanto for her effort and dedication to mentoring Katy Lumb as part of her administrative internship. Katy has proven herself to be a capable student.

John Boogaard asked if the district knows how many families have electronic access to the internet in their home and are newsletter articles written in clear text without using confusing jargon.

Cinda Lisanto responded that students are going home with information and telling parents about the changes happening in school. Additionally, Curriculum Council has been sensitive to the fact that simple communication is their goal when writing about curriculum.

Kaaren Thompson reported that the Technology Committee is working on a survey to find out how and where community members access and use technology.

6. CONSENT AGENDA

Judi Buckalew moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of April 24, 2012 with corrections.

6b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants: # 0066 - \$27,812.38

6c. RECOMMENDATIONS OF CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 16, 2013, April 17, 2013, and April 18, 2013, and the Committee on PreSchool Special Education dated April 23, 2013, and April 24, 2013, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 12109 12890 12196 12762 12275 12672 12677 11783 13085 12457 12507 12725 12206 12539 09459 12946 11273 12960 09151 12722 13065 10220 10278 IEP Amendments 3052 11334 11752

6d. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

6e. TREASURER'S REPORTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Treasurer's Reports for March 2013.

6f1. PERMANENT APPTS. DONNA MILLS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Donna Mills as a Bus Driver effective May 14, 2013.

HEATHER BROWN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Heather Brown as a Clerk/Typist effective May 20, 2013.

6f2. POLL WORKER FOR VOTE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Karen Girard Weiss to work at the May 21, 2013 Budget Vote as an Inspectors of Election, at \$7.25 per hr.

7. FUTURE AGENDA ITEMS

None

8. INFORMATION ITEMS

The following information was given to the board: Letters to Legislators The Advocate – April 201, Articles from Lakeshore News

9. PUBLIC PARTICIPATION

No one had questions about discussions during the meeting.

10. EXECUTIVE SESSION

John Boogaard moved and Robert Cahoon seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves executive session at 8:11 PM for the specific purpose of reviewing the findings of a discipline hearing for a student.

OPEN SESSION

The meeting returned to open session at 8:17 PM.

11a. ADDITIONS TO AGENDA

Robert Cahoon moved and seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the addition to the agenda of May 7, 2013.

11b. APPEAL OF DISCIPLINARY SECTION 3214(3)

Robert Cahoon moved and Kelly Ferrente seconded the following HEARING PURSUANT TO ED LAW motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted yes.

> Whereas, the President of the Board of Education received a letter on April 22, 2013 appealing the length of suspension for student XX that resulted from a discipline hearing pursuant to §3214(3) of the New York Education Law. and

Whereas, the Board of Education of the North Rose - Wolcott Central School District has reviewed the Hearing Officer's Findings of Facts for North Rose - Wolcott Central School District in the Matter of a Proceeding Pursuant to §3214(3) of the New York Education Law regarding Student XX, and;

Whereas, the Board of Education of the North Rose - Wolcott Central School District has reviewed the Superintendent's Decision in the Matter of a Proceeding Pursuant to §3214(3) of the New York Education Law regarding Student XX,

Now, Be it Resolved, that the Board of Education of the North Rose - Wolcott Central School District upholds the Superintendent's decision on the length of suspension imposed in the Matter of a Proceeding Pursuant to §3214(3) of the New York Education Law regarding Student XX.

ADJOURNMENT

Kari Durham declared the meeting closed at 8:19 PM.

Robert Cahoon moved Gary Sproul and seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 8:19 PM.

Clerk of the Board of Education